



# Town of Fort Myers Beach

## CONTRACTOR REGISTRATION/RENEWAL FORM

Original form must be submitted with supporting documents and payment.  
Complete separate form for each license number and qualifier.

☐ **New Application**

☐ **Yearly Renewal**

☐ **Updating File**

License Holder/Qualifier Name: \_\_\_\_\_

Company Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_

State: \_\_\_\_\_ Zip: \_\_\_\_\_ Email: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Cell: \_\_\_\_\_

I agree to conduct transactions with the Town of Fort Myers Beach by electronic means: ☐ **Yes** ☐ **No**

Pin #: \_\_\_\_\_ (You choose a 4 digit number, **CANNOT** begin with a 0) The Pin Number provides access to the online permitting system with the Town of Fort Myers Beach. The license holder has sole responsibility for the use and protection of their pin number. Use of the pin number is intended to serve as the license holder's signature authorization.

The following must be included with this application:

- ☐ Copy of Contractor's License with the State of Florida OR a Lee County Certification  
State License # \_\_\_\_\_ or Competency # \_\_\_\_\_
- ☐ Proof of Worker Compensation Insurance or Exemption
- ☐ Proof of Liability Insurance adding the Town of Fort Myers Beach as a certificate holder:  
Town of Fort Myers Beach 2523 Estero Boulevard, Fort Myers Beach, FL 33931
- ☐ Authorized Agent Form (Optional)
- ☐ Registration/Renewal fee of \$25.00 is due by September 30<sup>th</sup> of EACH calendar year

I hereby certify that I have read the foregoing document and that the above information is true and correct to the best of my knowledge.

\_\_\_\_\_  
Signature of License Holder/Qualifier

**STATE OF FLORIDA)**  
**COUNTY OF LEE)**

Subscribed and sworn to (or affirmed) before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_,  
by \_\_\_\_\_.

(SEAL)

\_\_\_\_\_  
Notary Public Signature

\_\_\_\_\_  
Notary Printed Name

Personally Known \_\_\_\_\_ or Produced Identification \_\_\_\_\_

Type of Identification Produced: \_\_\_\_\_ My Commission Expires: \_\_\_\_\_